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**ISLAMIC DEVELOPMENT BANK (IsDB) GROUP   
Economic and Social Infrastructure Department (ESID)**

REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR A SHORT- TERM CONSULTANT “STC” ASSIGNMENT

**FOR** **PREPARATION OF PROJECT COMPLETION REPORT**

**FOR**

**THE HEALTH SYSTEM DEVELOPMENT PROJECT (7BEN0062)**

**May 2021**

**Project Title: THE HEALTH SYSTEM DEVELOPMENT PROJECT (7BEN0062)**

Location : Cotonou, Covè and Djougou - Benin

**Duration** : 15 working days

**Starting date:** 1st July 2021

**Finishing date:** 15th July 2021

# Background and Context:

1. The target Projects is the “**HEALTH SYSTEM DEVELOPMENT PROJECT (7BEN0062)**”.
2. The Islamic Development Bank (IsDB) is a South-South multilateral development finance institution, focused on fostering socio-economic development in its 57 Member Countries (MCs) across four continents (Africa, Asia, Europe, and South America). The IsDB mission statement is to promote comprehensive human development, with a focus on the priority areas of alleviating poverty, improving health, promoting education, improving governance, and prospering people.

# Project Profile

1. The **Health System Development Project** was approved on 26/10/2009, the Loan agreement was signed on 01/03/2010and became effective on 01/03/2011. The project total cost was initially estimated at US$ 64.5 million. The IDB’s financing amounts US$ 20 million (ID 12.5 million) representing 31% of the project cost. The project is co-financed with AfDB for 54.5% and the Government contributes for 14.4%.
2. The general objective of the project is to contribute to the achievement of the health related Sustainable Development Goals (SDG3’s) in Benin: reducing Child mortality, improving maternal health and combatting STI/HIV/AIDS, malaria and other diseases. The specific objective is to support the construction and equipping of three rural hospitals with the aim of improving the provision of health care services.
3. The project consists of the following components: (i) Improving access to quality health services, (ii) Promoting mother and child health and combatting diseases and, (iii) Support to the project management.
4. It is to be noted that IsDB financing is focused on the first component (i.e “Improving access to quality health services”) and concerns entirely the construction and equipping of two zonal hospitals at Covè and Djougou.

# Objective of the Consultancy

1. The overall objective of the consultancy assignment is preparing the PCR, which is mandatory for all projects, and the Bank discharges its fiduciary obligation in meeting this accountability aspect by constantly achieving 100% PCR compliance rate for all projects eligible for a PCR and achieving it within the stipulated period of completion.[[1]](#footnote-1)
2. A thorough review of the situation of implementation process of the project are underpinned by data availability and quality. In this regard, the four dimensions of data quality will be assessed in preparing the Bank’s PCRs, namely data accuracy, timeliness, completeness and integrity (i.e. free from bias or manipulation). IsDB’s PCR depends heavily on the quality of data being collected and reported through the life of the projects as they evolve (for example through PIASRs, among other things).
3. The consultant will support IsDB project Team to evaluate performance in the PCR, primarily through an assessment of results against targets for an agreed set of indicators fully utilizing a robust project performance monitoring information system of the IsDB SAP-OMS using a mix of qualitative and quantitative assessment methodologies.

# Scope of the Consultancy Services

1. The scope of the services shall include:
2. Conduct a study to examine how far the project planned interventions have been implemented, and document the actual attainment of expected outputs;
3. Hold consultations with key project stakeholder including government i.e. Project Implementation Unit (PMU), relevant entities in the Ministry of Health (MOH), UN specialized agencies including WHO, UNICEF etc., and non-governmental stakeholders to assess the situation and validate the status of achievement of the projects results;
4. Propose evidence driven rating of the assessment of the achievement of the projects in line with the Bank’s standards;
5. Facilitate the IsDB Mission for the PCR, consultative meetings with partners, and a workshop to validate the findings and recommendations from stakeholders;
6. Conduct a related sector review to provide and inform the context for project achievement;
7. Describe and document the findings in the standard Project Completion Report (PCR) template provided by the Bank;
8. Detailed Terms of Reference is in Annex A

**Invitation for Expression of Interest (EOI)**

*Date*: May 2021

**[The preparation of the Project Completion Reports (PCR) for the IsDB supported projects: THE HEALTH SYSTEM DEVELOPMENT PROJECT (7BEN0062)]**

1. The Islamic Development Bank (IsDB) has approved an administrative budget for financing consulting services for the above project. The Terms of Reference (TOR) of the Services is in Appendix A. The Service will be provided by an individual consultant (the Consultant) who may be a self-employed professional or an employee of a consulting firm. IsDB will select and engage the Consultant in accordance with the IsDB Corporate Procurement Policy (Policy).

2. IsDB now invites Expression of Interest (EOI) from potential individual national consultants from Mauritania for consideration by IsDB in determining a shortlist of candidates to be invited to submit proposals. Depending on the number of the EOIs received and the qualifications of the applicants, IsDB may or may not short list all applicants who have submitted EOIs.

3. Applicants who wish to submit an EOI should complete the EOI Form in Annex B (in English) and submit it through IsDB’s online IEOI facility or by email, fax or courier two weeks from the to the following authorized representative of IsDB:

**Abdulrasheed Hassan Gul**

Consultancy Service Unit

Procurement and General Services

Administrative Service Department

Islamic Development Bank

E-mail: [Agul@isdb.org](mailto:Agul@isdb.org)

The deadline for submitting your CV is ***16.00, local time two weeks from the date of advertisement***. The proposals shall remain valid for three (3) months after the above deadline, and it may be required by the Bank to be extended if need be.

**Annex A:** Terms of Reference

**Annex B:** EOI Form

**Annex C:** Evaluation criteria

**Annex D:** PCR Template

**Annex A**

**TERMS OF REFERENCE**

**For Individual Consulting Services for the Conduct of Project Completion Report (PCR) for “THE HEALTH SYSTEM DEVELOPMENT PROJECT (7BEN0062)”**

1. **Background and Context:**
2. The target Projects is **“THE HEALTH SYSTEM DEVELOPMENT PROJECT (7BEN0062)”**.
3. The Islamic Development Bank (IsDB) is a South-South multilateral development finance institution, focused on fostering socio-economic development in its 57 Member Countries (MCs) across four continents (Africa, Asia, Europe, and South America). The IsDB mission statement is to promote comprehensive human development, with a focus on the priority areas of alleviating poverty, improving health, promoting education, improving governance, and prospering people.
4. **Projects Profile**
5. The **Health System Development Project** was approved on 26/10/2009, the Loan agreement was signed on 01/03/2010and became effective on 01/03/2011. The project total cost was initially estimated at US$ 64.5 million. The IDB’s financing amounts US$ 20 million (ID 12.5 million) representing 31% of the project cost. The project is co-financed with AfDB for 54.5% and the Government contributes for 14.4%.
6. The general objective of the project is to contribute to the achievement of the health-related Sustainable Development Goals (SDG3’s) in Benin: reducing Child mortality, improving maternal health and combatting STI/HIV/AIDS, malaria and other diseases. The specific objective is to support the construction and equipping of three rural hospitals with the aim of improving the provision of health care services.
7. The project consists of the following components: (i) Improving access to quality health services, (ii) Promoting mother and child health and combatting diseases and, (iii) Support to the project management.

It is to be noted that IsDB financing is focused on the first component (i.e “Improving access to quality health services”) and concerns entirely the construction and equipping of two zonal hospitals at Covè and Djougou.

1. **Objective of the Consultancy**
2. The overall objective of the consultancy assignments is for the development of a Project Completion Report (PCR) for the above-mentioned completed project, by a national consultant with expertise in research and project evaluation. The PCR is mandatory for all projects, and the Bank discharges its fiduciary obligation in meeting this accountability aspect by constantly achieving 100% PCR compliance rate for all projects eligible for a PCR and achieving it within the stipulated period of completion.[[2]](#footnote-2)
3. A thorough review of the status of implementation process of the project is underpinned by data availability and quality. In this regard, the four dimensions of data quality will be assessed in preparing the Bank’s PCRs, namely data accuracy, timeliness, completeness and integrity (i.e. free from bias or manipulation). IsDB’s PCRs depend heavily on the quality of data being collected and reported through the life of the projects as they evolve (for example through PIASRs among other things).
4. The consultant will support the IsDB project Team (PMU) to evaluate performance in the PCR, primarily through an assessment of results against targets for an agreed set of indicators fully utilizing a robust project performance monitoring information system of the IsDB SAP-OMS using a mix of qualitative and quantitative assessment methodologies.
5. **Scope of the Services**

The scope of the services shall include:

1. Conduct a study to examine how far the projects planned interventions have been implemented and to document the actual attainment of expected outputs by analyzing the performance and achievements of the project in terms of implementation plans and objectives fixed during the initial evaluation
2. Hold consultations with key project stakeholder including PMU, government authorities i.e. IsDB Governor’s Office (Ministry of Finance/Planning, MOH) and non-governmental stakeholders to assess the situation and validate the status of achievement of the project results;
3. Analyze the problems and obstacles encountered during the implementation of the project; Propose evidence driven rating of assessment of the achievement of the projects in line with the Bank’s standards and provide a detailed description of all aspects for completing the project, including any significant corrective measures to be implemented or continued by the various stakeholders;
4. Facilitate consultative meetings, workshops to validate the findings and recommendations from stakeholders;
5. Analyze financial results, the total project cost, financing plan and disbursements against the estimates made during the appraisal;
6. Evaluate the performance of the Bank, consultants, the borrower and implementers (for each country);
7. Visit the project site, surveillance units, etc. , witness and document (ongoing activities as well as coordination and communication among the different stakeholders (Photos etc.);
8. Identify lessons learned and provide recommendations;
9. Facilitate the IsDB PCR Mission by preparing programs of the meetings with relevant government authorities, project PMU and key partners, prepare minutes of meetings and reports; and
10. Complete the PCR as per the standard Reporting template of the Bank incorporating visual (pictures, posters, plans, etc.) on the project.
11. **Deliverables:**
12. The consultants will produce the following major outputs:
13. Inception Report detailing methodology and work plan.
14. Contextual Report on health in the Country, including data related to project
15. Achievement within the sector.
16. Interim Project Completion Report
17. The consultant will submit a comprehensive PCR (soft copies in both MS-Word and PDF formats) as per the attached PCR standard format.
18. Final PCR within 1 week of receiving the ISDB comments on the Draft Report. The Consultant shall incorporate IsDB’s comments in the final version of the document.
19. A knowledge brief of 2/3 pages on specific lessons learned
20. **Reporting, Location and Time Frame of the Assignments:**
21. The Consultants shall be a national of the respective country, with indigenous knowledge of the country and the sector.
22. The assignment shall be over the period September to October 2019 (6 weeks), with a total duration of ten working (10) days.
23. The consultant will be supervised by the IsDB Social Infrastructure Global Practice (SID GP) Health Specialist and will coordinate closely with other Team members. The SID GP Team will provide overarching supervision to the process and will provide feedback and guidance to achieve the goal and specific objectives of the consultancy.
24. All deliverables are expected to be finalized through rigorous consultative meetings and in-depth discussions with the Health authorities and key partners at District and National levels and relevant stakeholders.
25. **Qualifications:** The selection criteria to assess the technical capacity of the consultants includes the following (Annex --):
26. An advanced university degree (Master’s or higher) in Public Health, Social Science or any other subject relevant to health and development.
27. **Experience**:
28. At least 8 years of relevant field experience in public health, civil engineering fields with preference to related public health research and analytical work;
29. Work experience in health care delivery in developing countries, with emphasis on implementation of programs to related to hospital projects, diseases prevention and control, assessment and health care delivery systems, research, policy, etc. Evidence of country-level experience in assessment systems is essential;
30. Strong interpersonal skills and ability to dialogue with diverse stakeholders to create consensus around issues and capable of working in multi-cultural environments;
31. Effective time management and organizational skills to ensure qualitative outputs under strict deadlines;
32. Strong (written and oral) command of English. The working command of Arabic is a desirable asset.
33. **Contract arrangements:**
34. The contract will be on lump sum basis, and the consultant will be entitled to remunerations upon submission of the deliverables as per agreed schedule.
35. Payments will be based on the schedule to be stipulated in the contract and on reimbursable expenses using actual expenses and agreed unit rates. The contractual details of the assignment will be reflected in the contract to be signed between the consultants and the Islamic Development Bank (IsDB).
36. How to Apply:

Submit expression of interest indicating the **Project Title and code** along with your **proposal** including an updated CV to [Agul@isdb.org](mailto:Agul@isdb.org), with Cc to [mhirsee@isdb.org](mailto:mhirsee@isdb.org).

1. **Contract Administration:**
2. Client’s (IsDB) Input: Will provide access to all required documents (Bank’s standard template for Project Completion Report (PCR), Project Appraisal Document (or RRP), Financing Agreement, detailed technical documents, Project Progress Reports, relevant official communications on the project, etc.)
3. Logistics: The EA will make necessary arrangements related to access to the project site.
4. Confidentiality: The Consultant shall not, during the term of this Contract and within 3 years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the IsDB's business or operations without the prior written consent of the IsDB.
5. Ownership of Material: Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the IsDB under this Contract shall belong to and remain the property of the IsDB.
6. **Cost of the assignment and Payment Schedule**

The total available budget for this assignment is USD 7,500.00, exclusive of taxes;

The invoices will be raised for payment in accordance with the following schedule:

1. First payment in the amount of 20% of the Contract Price upon receipt by the Bank of:

a1. Signed contract and

a2. First draft of the Project Completion Report (PCR).

1. Second progress payment in the amount of 30% of the Contract Price upon receipt and written acceptance by the Bank of:

b1. Validation workshop’s final report and

b2. First draft of the Case Study as detailed in the Appendix-A by the Bank; and

1. Final payment in the amount of 50% of the Contract Price upon receipt and written acceptance of the Final PCR and the Final Draft of the Case study by the Bank.

Table 1: Detailed cost breakdown of the Assignment available budget

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Unit | Unit Cost US$ | Subtotal US$ | |
| Professional fees | Days 15 | 500 | 7,500 | |
| Per Diem/remuneration | Days 5 | 100 | 500 | |
| Ground transportation | Actual |  |  | |
| Knowledge product | Lump sum | 1000 | 1,000 | |
| Sub-total |  |  | 8,500 | |
| Contingency |  |  | 500 | |
| Total | | | **9,000** |

**Annex B**

**Expression of Interest (EOI) by Applicant**

**[The preparation of the Project Completion Report (PCR) for the “THE HEALTH SYSTEM DEVELOPMENT PROJECT (7BEN0062)”**]

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear, Mr. **Abdulrasheed Hassan Gul,** Islamic Development Bank.

I have read carefully your Invitation for Expression of Interest (EOI) for the captioned assignment/project and find the Terms of References (TOR) and Scope of Work match my skill mix and experiences for providing the services required in the TOR. I would like to express my interest to be considered for the Shortlist of STCs. I understand that IsDB does not have an obligation that I must be shortlisted.

I have attached to this EOI my Curriculum Vitae (CV) for your consideration. Some of the key information is highlighted below:

**Personal Profile**

|  |
| --- |
| Nationality:  Date of Birth:  Permanent Address:  Phone No.:  Email: |

**Past Consultancy Assignment References**

*[****Notes to consultant:*** *Please select most relevant consultancy assignments you have recently completed to demonstrate your technical qualifications and experience.]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Period | Client | Project | Country | Your role (As a lead consultant or as a member of a team?) | Value of the  Contract |
|  |  |  |  |  |  |
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**III. Availability**

I shall be available for the services from *\_\_\_\_\_\_\_\_\_\_\_\_* to*\_\_\_\_\_\_\_\_\_\_\_\_.*

**IV. Eligibility Declaration**

I, the undersigned, certify to the best of my knowledge and belief:

I have read terms of reference (TOR) and Scope of Work (Appendix A), for this assignment.

I confirm that the project references submitted as part of this EOI accurately reflect the experience of myself.

I confirm that I have ever been convicted of an integrity-related offense or crime related to theft, corruption and fraud.

I understand that any misrepresentations that knowingly or recklessly mislead or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, in accordance with IsDB Integrity and Anti-Corruption Policy.

*Signature: Name of the Applicant*

**Annex C: Evaluation Criteria**

|  |  |
| --- | --- |
| **Criteria** | **Scores** |
| **General Qualification**   * + - Academic Qualification     - French Language Proficiency     - English Language Proficiency | **30**  20  5  5 |
| **Adequacy for the Assignment**   * + - Similar Assignment report prepared before     - Area of Expertise related to the assignment mentioned in the TOR | **50**  20  30 |
| **Experience in the Sector**   * + - Specific Experience related to the assignment mentioned in the TOR     - Multi-lateral/International Organization     - Regional Exposure | **20**  10  5  5 |
| Technical Scores  *(****Cut-off point*** *for consideration is* ***80 points****)* | **100** |

**Sample Curriculum Vitae (CV)**

Position Title and No.: *----*

Name of Expert: *---*

Date of Birth: *---*

Country of Citizenship/Residence: *---*

Contact information: e.g. *House # 25, Street # 1, Lane # 9, Sector G, DHA-II Islamabad Pakistan*

\_\_\_

Education: *{List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}*

**Sample**

**EDUCATION**

Master of Public Health (MPH with distinction), University of Leeds UK, 1996 etc.

Bachelor of Medicine & Surgery (MBBS) Khyber Medical College Peshawar Pakistan, 1982

Additional Course work

Basic Safety in The Field (BSITF)- UNDSS February 2017

Advanced Safety in The Field (ASITF)- UNDSS February 2017

Senior Management Development Program- Save the Children, Bangkok 2010

Planning and Budgeting Course- Oxford Policy Management United Kingdom 2003

Monitoring & Evaluation of Reproductive Health Programs, Mahidol University, Bangkok 2001

Strategic Planning, Management &Policy: Pakistan Academy of Rural Development 2000

Hospital Administration Course- National Institute of Public Administration Pakistan

Employment record: *{Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Please mark if the assignment is considered relevant to the assignment.}*

**EXPERIENCE**

**Dalberg Global Development Advisors October 2017 -till date- Dalberg Consultant**

On behalf of Gavi, I have been supporting Ministry of National Health Services Regulation & Coordination (MoNHSR&C) Pakistan in reviewing, developing and applying the revised terms of reference the National Interagency Coordination Committee (NICC) for Immunization Program in Pakistan. The process includes a desk review, conducting in depth interviews, focus group discussion and organizing national consultation. I have also built capacity of the EPI and NICC Pakistan teams in the areas of improved project management, data management, analysis and report writing.

**The Islamic Development Bank (IDB)** **June 2017- Oct 2017- Consultant IDB**

As lead evaluation consultant for IDB, I have assessed the relevance, effectiveness, efficiency, coordination and sustainability of 32 million US$ assistance for Seasonal Chemoprevention of Malaria Project Cameroon while working with Ministry of Health and Ministry of Economic Affairs and Finance Government of Cameroon. I compiled the Project Completion Report (PCR) for IDB.

**The Islamic Development Bank (IDB)** **June 2017- July 2017- Consultant IDB**

As member of the IDB Project Identification Mission, I have designed a three years Maternal Newborn and Child Health Project for Government of Tajikistan in consultation with Ministry of Health, Economic Development and other stakeholders in Tajikistan.

The World Bank (WB) March 2017- June 2017- Lead Consultant

I have carried out Process Evaluation of the World Bank assisted Social Safety Net (SSN) Project Sudan as the Lead Consultant. I have evaluated various components of the project including Cash Transfer Program, Targeting, Training, Community Mobilization and Productive Safety Net Pilot. This included desk research, in depth interviews and focus group discussions with Government counterparts, other development partners, project staff and beneficiaries.

World Health Organization (WHO) March 2017- Nov 2018- Lead Consultant

I have conducted Process Evaluation of the interventions of the Islamic Advisory Group (IAG) for Polio Eradication at global level, in Pakistan and Afghanistan as the Lead Consultant. The assignment was accomplished through desk review of the secondary data, in-depth discussions with IAG, NIAG Pakistan and NIUG Afghanistan members, Government Counterparts and FGDs with local communities.

The Islamic Development Bank (IDB) August 2016- September 2016- Consultant IDB

As lead evaluation consultant for IDB, I have assessed the relevance, effectiveness, efficiency, coordination and sustainability of 227 million US$ assistance to Polio Eradication Program of Pakistan. I compiled the Project Completion Report (PCR) for IDB.

Relief International, May 2015- Present- Interim Country Director

I have been placed on the surge roster of Relief International as interim Country Director, to be deployed as and when needed.

White Ribbon Alliance Pakistan (WRAP), October 2013- Present- Chairman

As Chairman WRAP I am providing strategic and operational leadership to the Alliance for promoting Safe Motherhood in the country. I have recently been elected as the member of National Alliance Council of WRA Global for three years representing Pakistan.

Save the Children International, April 2011–October 2013 -Deputy Country Director Program Implementation

As head of program implementation and member of Save the Children’s Senior Management Team, I have been providing strategic, technical and opertaioanl leadership to over 60 million USD annual health, nutrition, education, livelihoods, food security, shelter, child protection and child rights governance development portfolio with more than 1200 staff spread over 60 districts funded by USAID, DFID, AusAID, EKN, UNICEF, World Bank, GIZ, WHO, Susan Thompson Buffet Foundation, Gates Foundation, IKEA, Unilever, CIDA, SIDA, UNHCR, BPRM, ECHO, EU and Government of Pakistan. I have also been managing logistics (procurement, inventory, warehousing & fleet), functions of the development and humanitarian programs of the country office. I have supervised construction of UNCHR funded 5000 shelters in Baluchistan and provision of WASH facilities in 1200 schools of Baluchistan supported by Unilever Pakistan. I have also supervised the development and initial implementation of EU WINS project in Sindh.

Save the Children International, July 2012–April 30, 2013 – Interim Country Director

As Interim Country Director, I have provided strategic, technical and operational leadership to Save the Children Pakistan’s entire development and humanitarian programs spread over 72 districts with more than 2000 staff and over 100 million US$ annual portfolio.

Save the Children USA, November 2004–March 2011- Deputy Director/ Director/ Senior Director/ Deputy Country Director Health & Nutrition

As leader of the health & nutrition team, I have very strategically designed and managed the maternal, newborn & child health, nutrition, HIV/AIDS, family planning, malaria, health system strengthening, advocacy and research projects. On these positions, I was mainly responsible for new program/business development, program implementation, quality assurance, advocacy, representation, staff and budget management, donors reporting, government liaison, monitoring and supervision of all development and humanitarian health and nutrition related initiatives. I also led the design and implementation of the capacity building; behavior change communication program quality and health system strengthening components of various projects.

Save the Children USA, Sep 2010–Dec 2012-, Project Director EVERYONE Campaign

As Project Director, I designed and implemented the Newborn and Child Survival, EVERYONE Campaign aimed at accelerating progress towards MDG 4 in Pakistan.

Save the Children USA, Sep 2006–Dec 2009-, Chief of Party-USAID funded FATA Child Health Project

As Chief of Party and budget holder, I designed and successfully implemented Phase 1 & 2 of 21.5 million US$ USAID funded **FATA Child Health Project (FCHP) in conflict hit Federally Administered Tribal Areas (FATA)**to improve newborn, child health, immunization, nutrition and strengthen health systems in FATA. I was successful in improving access and availability of health services through construction and operationalization of health centers and hospitals, introducing mobile health units, improving quality of health services in highly security constrained areas.

Save the Children USA, November 2004–Dec 2012-, Program Manager Saving Newborn Lives Program

As Program Manager SNL and budget holder, I have designed, and managed Bill Gates funded **Saving Newborn Lives-1 & 2** Initiatives with its focus on evidence generation, capacity building, behavior change communication, research and advocacy around newborn health in Pakistan. The SNL Program was designed and implemented in partnership with Ministry of Health and other development partners working on newborn health in Pakistan. The evidence generated under SNL got published in ‘The Lancet’ and the program achievements in the ‘Health Policy & Planning Journal’. As member of National MNCH Steering Committee I led the review of Neonatal Health Strategy and Programs of **Nepal** and **Bangladesh** and assessment the Community Midwifery Programs of **Indonesia** and **Afghanistan** in these countries.

Save the Children USA (2002–2004), Provincial Manager SNL Program

My responsibilities included the design and implementation of Saving Newborn Lives Program in 4 districts of Khyber Pakhtunkhwa province which included, research, capacity building, behavior change communication, and advocacy relating to newborn health.

Ministry of Health (2000–2002), Provincial Coordinator LHWs Program & Deputy Director Expanded Program on Immunization (EPI)

I was responsible for leading and managing the flagship program of Pakistan, the National Program for FP and PHC commonly known as LHWs Program. I was overseeing technical, HR, logistics, financial and administrative functions of the program meant for 12000 LHWs spread over 24 districts. I also led the review and assessment of Community Health Volunteers Program of **Thailand** during this period. Concurrently I looked after the duties of Deputy Director E PI with a view to improve routine EPI services, eliminate Tetanus Toxoid and eradicate Polio in Pakistan.

World Health Organisation (2000–2004), District Consultant Polio Eradication Initiative

I worked with World Health Organization as District Consultant for Polio Eradication Initiative Peshawar and was successful in reducing number of Polio cases from 19 to 2 during this period. As member of the Polio Review Mission I reviewed the program in Punjab and Baluchistan provinces.

Foundation Eye Care Worldwide (2000–2004), Country Coordinator (Part Time)

I designed and implemented Comprehensive Eye Care Project for Chitral and Lower Dire districts of Pakistan as Country Coordinator Foundation Eye Care Worldwide. The projects were implemented in partnership with Pakistan Institute of Community Ophthalmology (PICO).

Ministry of Health (1996–1999) Deputy Director Human Resource Development & Senior Planning & Policy Officer Health Sector Reforms & Research Unit

As Deputy Director HRD, I supervised and managed 10 paramedic and nursing schools in the province. I designed and implemented various diploma and degree level courses for Paramedics, Nurses, LHVs and Midwives. I also supported the design and implementation of master’s in public health course at the Health Services Academy and facilitated the health planning, management and policy and monitoring and evaluation modules as course facilitator. As Senior Planning Officer Health Sector Reforms and Research Unit I was extensively involved in health sector reforms process in Pakistan including devolution of powers to districts, hospital autonomy, restructuring of health secretariat and directorate, institution based private practice and public private partnership and, in the development, and monitoring of government and foreign aided projects & programs.

**Family Health Project (1994-96) Deputy Director Monitoring, Evaluation & Research**

I established Monitoring, Evaluation & Research Unit for the World Bank Assisted Family Health Project. As head of the unit I was responsible for developing work plans, M&E plans, and to carry out baseline and end line surveys and small research studies.

**Khyber Teaching Hospital (1988-1994) Additional Hospital Administrator**

As Additional Administrator, I earned the experience of management and administration in one of the 1200 bedded teaching hospital of Khyber Pakhtunkhwa Province. This included management of nursing, paramedics’ staff and other support functions of the hospital like housing, transport, cleanliness, security, patients record keeping, data management & analysis, pharmacy and food.

Ministry of Health (1985-1988) Emergency Medical Officer Accidents & Emergency

Assisted in establishing the Accidents and Emergency Unit and worked as Emergency Medical Officer in the Accidents and Emergency Unit of the 200 bedded DHQ Hospital.

**UNHCR (1984-1985) Medical Officer Afghan Refugees Camps**

Provided health facility & community based PHC & FP services to Afghan Refugees in their camps.

OTHER Short-term Consulting

**National Consultant (1997) Asian Development Bank**

I worked as National Consultant with the team for carrying out -Strengthening Health Sector Referral System in Pakistan

**Lead Consultant (1999) Family Health Project- World Bank**

I led the team of consultants to carry out the study ‘Assessment ofTT Immunization Coverage in Punjab’

**Consultant (2001) Oxford Policy Management UK**

As member of OPM team I developed and rolled outTraining module for District Health Management Teams in Planning & Budgeting

**Consultant (2002) Oxford Policy Management UK**

As member of OPM evaluation team, I participated in the Evaluation of Agha Khan Health Services in Afghanistan and Pakistan.

**Consultant (2005) Oxford Policy Management UK**

As member of OPM evaluation team, I participated in the 3rd Evaluation of National Program for FP & PHC.

**Team Leader (2010) Saving Newborn Lives Program**

As team leader of review mission of Community Midwifery Program of Indonesia, I organized a study visit of policy makers of Pakistan to Indonesia and developed a policy report.

**Team Leader (2011) Saving Newborn Lives Program**

As team leader of review mission of Neonatal Health Strategy, I organized a study visit of policy makers, researchers and public health professionals and developed a Neonatal Health Strategic Plan.

**Lead Consultant (2012) White Ribbon Alliance Pakistan**

I led the development of advocacy proposals “Saving Mothers Life: Addressing barriers to the use of Magnesium Sulphate in Eclampsia” for WRAP.

**Technical Member (2013-14) GSK-Save the Children Triage Team**

As member of GSK-Save the Children Triage Team I was responsible for reviewing proposals for ‘GSK-Save the Children Health Sector Innovation Awards 2013-14’ and filed visit of BRAC Bangladesh.

**Technical Member (2015) WRA-BMGF Reinvestment Proposal Development Team**

As member of WRA-BMGF Reinvestment Proposal Development Team I participated in the deliberations at Uganda

**Technical Member (2016) WRA-Fund Raising Strategy Development Team**

I am technical member of the Global Working Group tasked to develop fund raising strategy for WRA.

**Lead Consultant (2016) North West Associate Dubai**

I am leading the development of hospital master plan and hands on training program for mid-level managers in Projects Development, Implementation and Quality

Papers/Publications

**Wall S et al,** Care seeking practices in South Asia: using formative research to design program interventions to save newborn lives: Journal of Perinatology.28 (S9-S13): December 2008.

**Lawn J et al,** Newborn Survival and Health- Delivering the Future: Current Issues European Pediatrics 2008 (16-19)

**Bhutta et al,** Improvement of Perinatal and Newborn Care in rural Pakistan through community-based strategies: A Cluster Randomized Effectiveness Trial- The Lancet January 15, 2011.

**Bari et al,** Community case management of sever Pneumonia with oral amoxicillin in children aged 2-59 months in Haripur district Pakistan: a cluster randomized trial –The Lancet November 11, 2011.

**Witter et al,** Paying Health Workers for Performance in Batgram District -Human Resource for Health 2011, 9:23

**Khan et al,** Newborn Survival in Pakistan: a decade of change and future implications: Health Policy and Planning Journal 2012;27

**Khan et al,** Making Birthing Safer in Pakistan: a cluster randomized trial: BMC Pregnancy and Childbirth 2012, 12:67

**Bhutta et al,** The enigma of maternal, newborn and child health in Pakistan-challenges and opportunities The Lancet 2012

**Salim et al,** Household Costs for Treatment of Severe Pneumonia in Pakistan: AM.J. Trop. Med. Hyg. , 87(Suppl 5), 2012.pp. 137/143

**Bhutta et al,** Reproductive, maternal, newborn, and child health in Pakistan: challenges and opportunities The Lancet May 2013

**Salim et al,** **‘**Comparison of 3 days amoxicillin with 5 days cotrimoxazole for community treatment of fast breathing pneumonia in children aged 2-59 months: a cluster randomized trial’. The Lancet

**Membership in Professional Associations and Publications:**

**Chairman,** White Ribbon Alliance Pakistan

**Secretary General,** Advocacy advisory Network for Newborns (AANN)

**General Secretary,** Public Health Society of Pakistan

**Member,** Pakistan Association Dubai Medical wing

**Member,** National Advisory Council White Ribbon Alliance Washington DC

**Skills (language, technical, computer, others):**

**Languages:** Urdu-Fluent; English- Fluent; Pashto-Fluent: Persian & Arabic – advanced professional proficiency;

**Computer Skills:** MS office (Word, Excel, Power Point), SPSS, Epi-info

**Technical Skills:** Leadership, Monitoring & Evaluation, Human Resource Planning, Development and Management, Program Development, Program Implementation, Advocacy & Networking, Financial & Compliance Management Program development, management and evaluation related to MNCH, family planning, nutrition, HIV/AIDS, malaria, immunization, research, advocacy, capacity building, behavior change communication and health system strengthening.

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification and/or sanctions by the Bank.

Name of Expert Signature Date:

|  |  |
| --- | --- |
| 1. *I am employed by the concerned Agency / (ies) related to this consultancy assignment----- NO* 2. *I was involved with preparation of the terms of reference for this consultancy assignment--NO* 3. *I am not currently debarred by a multilateral development bank or similar institution----NO (If yes, identify who)* |  |

**Annex D**

****

**Project Completion Report**

**(PCR)**

Report No: PCR xxxx

|  |  |
| --- | --- |
| Project Title | SelectSelectSelect |
| Project Code | SelectSelectSelect |
| Country | SelectSelectSelect |
| Department | SelectSelectSelect |
| Division | SelectSelectSelect |
| Date of PCR Preparation | Click here to enter a date. |
| Date of PCR Submitted to OQR | Click here to enter a date. |

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**Appendix 1: Performance Rating Scale and Methodology**

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|  |
| --- |
| **Abbreviations** |
| **Currency Equivalents**  Currency Unit: MAD/$ : Exchange Rate of 1 USD at Key Project Dates   |  |  | | --- | --- | | **Currency Equivalents at Appraisal** | **Currency Equivalents at Completion** | |  |  | |

**Executive Summary (Maximum length - 3 pages)**

(Provide a brief description in each of the sub-sections below based on assessment and findings in the main sections of the PCR)

|  |  |
| --- | --- |
| 1. **Project Information** | |
| **1. Project Background and Objectives**  Provide a short description of the project background and objectives. Also include the design scope, implementation period, financiers if other development partners are involved. | |
| **2. Project Components, Cost and Financing**  Describe the project components, cost and financing plan (both planned and actual) as well as actual disbursements. | |
|  | |
| **4. PIASR Record**  Describe the evolution of the PIASR scores throughout the different implementation periods of the project. | |
| **5. Quality Assurance Considerations**  Describe the evolution of the IQAF scores throughout the different project cycle stages. | |
| 1. **Project Performance Assessment and Results** | **Sub-rating** |
| 1. **Relevance**   Describe the project performance in terms of relevance. It should cover the following areas: consistency with country development strategy and IsDB Group strategy. Assess the relevance of objectives and relevance of design. Provide the sub-rating on Relevance. |  |
| 1. **Effectiveness**   Describe the project performance in terms of effectiveness (achievement of stated of objectives).. Briefly provide the achievements on outputs, outcomes and preliminary impact. Provide the sub-rating on Effectiveness. Highlight major SDGs (2 or 3 maximum) that the project has contributed to. |  |
| 1. **Efficiency**   Describe the project performance in terms of time and cost efficiency. Re-estimate the economic and financial rate of return (EIRR and FIRR). Undertake the Cost-Benefit analysis. Provide the sub-rating on Efficiency. |  |
| 1. **Sustainability**   Describe the project performance in terms of financial, technical, economic and Environment sustainability. Provide an assessment of beneficiary ownership, commitment, institutional sustainability and resilience of the project results to exogenous factors. Provide the sub-rating on Sustainability. |  |
| 1. **Project Stakeholders Performance** | |
| 1. **Bank’s Performance**   Describe IsDB performance during project/program preparation, implementation and completion. | |
| 1. **Performance of the Beneficiary (Government, EA, PMU and PIU)**   Describe performance of the executing agency and the PMU/PIU in undertaking project activities and facilitating delivery of development results. | |
| 1. **Performance of Consultants, Contractors and Suppliers**   Describe the performance of consultants, contractors and suppliers. | |
| 1. **Key Findings**   Describe the key findings and factors that affected (both positively and negatively) the project implementation and delivery of intended results. | |
| 1. **Main Lessons Learnt**   Outline the main lessons learnt from the project/program. | |
| 1. **Risks to Development Outcome(s)**   Describe key risks that may affect achievement of the development outcomes | |
| 1. **Overall Rating**   Provide the overall assessment and rating with brief justification. | |
| 1. **Follow-up Actions and Recommendations**   Provide specific recommendations on project follow-up and sustain sustainability of the benefits. | |

Project Completion Report

Insert Name of the Project, Country

1. **Project Information**
2. **Responsible Bank Staff**

|  |  |  |
| --- | --- | --- |
| **Positions** | **At Appraisal** | **At Completion** |
| Regional Hub Manager | Insert Name, insert position, in case changed in current structure | Insert name |
| Country Manager | Insert Name, insert position, in case changed in current structure | Insert name |
| Sector Division Manager | Insert Name, insert position, in case changed in current structure | Insert name |
| Project Team Leader | Insert Name, insert position, in case changed in current structure | Insert name |
| PCR Team Leader |  | Insert name |
| PCR Team Members |  | Insert name |

1. **Project Data**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Project Name** | Insert Name of the Project | | | | |
| 1. **Project Code** | Insert the Project Code | | | | |
| 1. **Project Location** | **Country** | | Insert Name of the Country | | |
| **City / Province** | | Insert Name of the Location | | |
| 1. **Recipient of Financing** | Insert Name | | | | |
| 1. **Executing Agency** | Insert Name | | | | |
| 1. **Total Project Cost** | Insert Tentative Cost | | | | |
| 1. **Proposed IsDB Financing** | **Mode (s)** | Insert Proposed Mode(s) | | **Amount** | Insert IsDB Financing |
| 1. **Co-Financiers** | Insert Name(s) | | | Insert Financing Amount | |
|  | | |  | |
| 1. **Currency of Financing** | Insert Currency of IsDB Financing | | | | |
| 1. **Terms and Conditions of Financing** | Insert the terms and conditions of financing | | | | |

1. **Key Dates**

|  |  |  |
| --- | --- | --- |
|  | **Planned** | **Actual/Current Status** |
| Date of Signature | Click here to enter a date. | Click here to enter a date. |
| Date of Effectiveness | Click here to enter a date. | Click here to enter a date. |
| Date of First Disbursement | Click here to enter a date. | Click here to enter a date. |
| Date of Last Disbursement | Click here to enter a date. | Click here to enter a date. |
| Number of Extensions of Last Date of Disbursement (with Dates) or the Gestation Period | Insert the no. of extension of the last date (in case of loan financing)  Insert the no. of extension of gestation period (in case of ordinary financing) | |
| Financial Closing Date (Actual) | Insert the date of financial completion | |
| Project Physical Completion Date (Actual) | Insert the date of physical completion | |
| Implementation Delays in months | Insert implementation delays in no. of months | |

1. **PIASR Record**

|  |  |
| --- | --- |
| Any Previous PIASRs with Date and Ratings  PIASR 1  PIASR 2  PIASR 3 | Inset the Number of PIASR, year, date, and rating |

1. **Quality Assurance Considerations**

This is free text and briefly describe the compliance of the project at each Stage of the Project Cycle with the relevant issues addressed in the Integrated Quality Assurance Framework (IQAF). This assessment should have been performed in the IQAF Review Template and following the IQAF Guidelines. The resulting scores for each Stage must be recorded in this section, while briefly stressing the critical shortcomings that the IQAF may have identified for this project.

|  |  |  |
| --- | --- | --- |
| **Project Cycle Stage** | | **IQAF Scores** |
| Programming | Qualification | Insert IQAF score at the corresponding stage, and date |
| Prioritization | Insert IQAF score at the corresponding stage, and date |
| Preparation | | Insert IQAF score at the corresponding stage, and date |
| Appraisal | | Insert IQAF score at the corresponding stage, and date |
| Negotiation / Approval | | Insert IQAF score at the corresponding stage, and date |
| Effectiveness | | Insert IQAF score at the corresponding stage, and date |
| Implementation t1 | | Insert IQAF score at the corresponding stage, and date |
| Implementation t2 | | Insert IQAF score at the corresponding stage, and date |
| Implementation t3 | | Insert IQAF score at the corresponding stage, and date |
| Implementation tN | | Insert IQAF score at the corresponding stage, and date |
| Completion | | Insert IQAF score at the corresponding stage, and date |

1. **Project Financing (Total Cost)**

|  |  |  |  |
| --- | --- | --- | --- |
| **IsDB / Government / Co-Financier (s)** | **Contribution – (Insert Amount in Millions of Project Currency)** | | |
| **Amount at Approval** | **Amount at Completion**  **(Original plus Adjusted, either additional or cancelled)** | **Disbursed Amount (Actual)** |
| IsDB (Total for All Modes) |  |  |  |
| Insert Mode |  |  |  |
| Insert Beneficiary Government |  |  |  |
| Insert Co-Financiers |  |  |  |
| Total |  |  |  |

Insert the exchange rate of local currency to the project currency, both upon approval and at completion.

1. **Project by Component (Cost breakdown) (insert project currency million)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Component** | **At Appraisal** | **At Completion** | **Disbursed Amount** | **Project Savings or Over-Runs** |
| **Insert Project Components** | Insert amount | Insert Amount | Insert Amount | Insert Amount |
| **Base Cost** |  |  |  |  |
| **Contingency** |  |  |  |  |
| **Total** |  |  |  |  |

1. **Project Disbursement by Mode of Financing (insert project currency million)**

| **Item** | **Mode-1** | **Mode-2** | **Mode-3** | **Total** |
| --- | --- | --- | --- | --- |
| **Total Approved Amount** |  |  |  |  |
| **Additional Financing (if any)** |  |  |  |  |
| **Total Cancelled Amount** |  |  |  |  |
| **Total Disbursed Amount** |  |  |  |  |
| **Total Unutilized Amount** |  |  |  |  |
| **Yearly Disbursements** |  |  |  |  |
| **Year 1** |  |  |  |  |
| **Year 2** |  |  |  |  |

1. **Project Performance Assessment**
2. **Relevance**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Assessment** | **Score (0-1)** |
| **Relevance of Project Development Objective(s)** | Assess the relevance of the project/program in terms of strategic consistency and alignment with the MCPS (if any), the country’s development priorities and objective(s) and sector/thematic objectives. Also, assess the relevance both at appraisal and completion. |  |
| **Coherence between outputs and outcomes** | Assess the coherence between outputs and outcomes and the extent to which the project’s objectives are clearly stated and focused on outcomes rather than outputs. Also, assess whether outputs are leading to the achievement of intended outcomes in current circumstances. |  |
| **Relevance of Project Design** | Assess the relevance of the project/program in terms of soundness of design and adequacy related to technical, financial and socio-cultural considerations of the formulation process. Discuss how changes (if any) made during implementation enhance the relevance. Assess the relevance both at appraisal and completion. |  |
| **Average Score** | |  |

1. **Effectiveness**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Assessment** | **Score (0-1)** |
| **Progress Towards Outcome(s)** | |  |
| **Outcome-1** | Assess the extent to which the anticipated outcomes were achieved. Give reasons for any deviation (positive or negative). Cross reference with the (RBLF) included in the project document and revised RBLF (if any in the PIASR) . Please include and discuss unanticipated outcomes, if any |  |
| **Outcome-2** |  |  |
| **Progress Towards Outputs** | |  |
| **Output-1** | Assess the extent to which the anticipated outputs were achieved. Assess the performance in quantifiable terms for all the outputs and components delivered by the project. Give reasons for any deviation (positive or negative). Cross reference with the RBLF included in the project document and revised RBLF (if any in the PIASR). |  |
| **Output-2** |  |  |
| **Net Effect of the Project** | |  |
|  | Compare the net effect with existing or constructed counterfactual and other project externalities (unintended consequences both positive and negative). |  |
| **Average Score** | |  |

1. **Efficiency**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Timeliness**  Assess the project implementation schedule and explain the reasons for any significant delays including the issues related to procurement and contractor’s performance. | | | | | | |
| **Planned Project Duration**  **(Years as per the RRP/PAD) – (Years)** | | **Actual Implementation Time (Years)** | | **Difference (Months)** | | **Score**  **(0-1)** |
|  | |  | |  | |  |
| Insert reasons for deviation in implementation time | | | | | |
| **Resource Use Efficiency**  Assess the project cost at completion against the cost at appraisal. Explain all significant cost overruns or underruns. State the reasons for changes in the project costs and their likely effect on the project’s economic and financial internal rate of returns. If necessary, provide an additional appendix with details on the changes in the project costs by components and categories and give reasons for deviation. | | | | | | |
| **Planned cost as per the RRP/PAD– (years)** | | **Actual cost (Insert Currency million)** | | **Difference (Insert Currency million)** | | **Score**  **(0-1)** |
|  | |  | |  | |  |
| Insert reasons for deviation in cost | | | | | |
| **Compliance with Conditions of Financing** | | | | | | |
| **Conditions/ Covenants** | | | **Compliance** | | **Score**  **(0-1)** | |
| This column is filled in by the IsDB OTL and the PMU together at the time of either Project Start-up Workshop (if conducted) or First supervision mission and include all conditions that are agreed for ensuring compliance. | | | Insert either “Complied With” or “Pending Compliance”. | |  | |
|  | | |  | |  | |
| **Cost Benefit Analysis (if applicable)**  To the extent possible, assess the efficiency of the project investment by re-evaluation of financial and economic rate of returns of the project/program. | | | | | | |
| **Financial and/or Economic Internal Rate of Return (At Appraisal)** | **Financial and/or Economic Internal Rate of Return (At Completion)** | | | | **Score**  **(0-1)** | |
|  |  | | | |  | |
| Insert reasons for deviation in rate of return | | | | |
| **Average Score** | | | | |  | |

1. **Sustainability**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Assessment** | **Score (0--1)** |
| **Technical and Financial, soundness of the project results (including O&M facilitation, availability of O& M funding, spare parts, workshop facilities etc.)** | Assess the requirements for and the likelihood of sustainability of the outputs and outcomes of the project. Assess the sustainability against this criterion. |  |
| **Beneficiary commitment, including supportive legal/regulatory framework and socio-political/stakeholder support** | Assess the requirements for and the likelihood of sustainability of the outputs and outcomes of the project. Assess the sustainability against these criteria |  |
| **Institutional Sustainability (organizational and management effectiveness)** | Assess the requirements for and the likelihood of sustainability of the outputs and outcomes of the project. Assess the sustainability against this criterion |  |
| **Resilience of the project results to exogenous factor** | Assess the requirements for and the likelihood of sustainability of the outputs and outcomes of the project. Assess the sustainability against this criterion |  |
| **Climate Change** | Assess the requirements for and the likelihood of sustainability of the outputs and outcomes of the project. Assess the sustainability against this criterion |  |
| **Social aspects pf the project (integration of women and youth)** | Assess the requirements for and the likelihood of sustainability of the outputs and outcomes of the project. Assess the sustainability against this criterion |  |
| **Average Score** | |  |

1. **Project Stakeholders Performance**
2. **Bank’s Performance**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Assessment** | **Score**  **(0-1)** |
| **Quality of Bank’s input during the preparation** | Assess the quality and adequacy of inputs provided by the Bank at project preparation and design to ensure readiness for implementation. Assess the extent of use of past lessons while designing the project. |  |
| **Quality of supervision** | Assess the skills-mix and frequency of supervision missions, problem solving, responsiveness to changing conditions, adequacy of follow-up of recommendations and decisions made during supervisions and in PIASRs. |  |
| **Use and quality of RBLF and compliance to operations policies** | Assess the quality of the RBLF, use of the relevant CSIs, baseline and targets, compliance to operations policies and procedures. |  |
| **Adequacy of the Results-based M&E design** | Adequacy of the Results-based M&E design, use of monitoring plan, use of baseline data, quarterly progress reports, quality of follow-up system of the Bank, etc. |  |
| **Average Score** | |  |

1. **Beneficiary’s Performance**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Assessment** | **Score**  **(0-1)** |
| **Quality of Preparation** | Assess the extent of government ownership and commitment of beneficiary’s participation, macro-economic policies, sector policies, institutional arrangements and provision of counterpart funding. |  |
| **Quality of Implementation Arrangements** | Assess the assignment of key staff, performance of EA and PMU/PIU, adherence to costs and time |  |
| **Compliance with Project Safeguards** | Assess the compliance with covenants of financing and reporting agreement(s) and environmental and social safeguard policies. |  |
| **Responsiveness to Bank supervision findings and recommendations** | Assess the responsiveness to findings of the Bank’s supervision and recommendations for adjustments. |  |
| **Effectiveness of measures taken to ensure satisfactory operations at completion and sustainability** | Assess the effectiveness of measures taken to ensure skills transfer to the operating entities for satisfactory operations after project completion and sustainability.  Assess the extent to which project risks were identified and mitigation measures were implemented. |  |
| **Average Score** | |  |

1. **Performance of Other Stakeholders**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Assessment** | **Score**  **(0-1)** |
| **Performance of Consultants** | Assess the performance of consultants in terms of their technical capacity, quantity and quality of the deliverables, placement of experts, etc. |  |
| **Performance of Contractors/Suppliers** | Assess the performance of the contractors in terms of compliance with time, cost and quality in delivery of goods and services. |  |
| **Performance of Other Co-financiers (if applicable)** | Assess the performance of other co-financiers in terms of fulfilling their financial, technical and other commitments. |  |
| **Average Score** | |  |

1. **Key Findings**

This is free text, and list all the key findings. Support the identified findings using the results of the project/program and provide the basis for drawing such findings. In table below, write down the average of the scores of each type of finding from each PIASR

|  |  |  |
| --- | --- | --- |
| Type of Finding | Description | Score |
| 1. Project Implementation Arrangements | This is free text and list this type of key findings. Support the identified findings using the results of the project/program and provide the basis for drawing such findings | (Insert average from each PIASR of the scores for this Type of Finding) |
| 1. Project Procurement |  |  |
| 1. Project Disbursement |  |  |
| 1. Development Results (to be filled in by the IsDB) |  |  |
| 1. Compliance with Conditions of Financing |  |  |

1. **Lessons Learnt**

This is free text and describe all the major lessons learnt. Support the identified lessons learnt using the results of the project/program and provide the basis for drawing such lessons. (Lesson learnt should be developed based on the most important findings affecting performance of the projects -both positive or negative– including identification and management of project risks at the procurement, financial management, and technical dimensions. However, the lesson learned should explore the core causes behind the identified issue. ).

1. **Risks to Development Outcome(s)**

Describe key risks that may affect achievement of the development outcomes

1. **Overall Score and Rating**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Indicators/Criteria** | **Score** |
| 1 | Relevance (Average score in percentage) |  |
| 2 | Effectiveness (Average score in percentage) |  |
| 3 | Efficiency (Average score in percentage) |  |
| 4 | Sustainability (Average score in percentage) |  |
| **Overall Score in Percentage** | |  |
| **Overall Rating** | |  |

**Overall Score and Rating -** The overall score would be the simple un-weighted average of scores for 4 indicators/criteria. The numerical average will then be converted into descriptive ratings as Highly Successful (HS), Successful (S), Partly Successful (PS) and Unsuccessful (U) as described in Appendix 1 and Appendix 2.

1. **Follow up-Actions and Recommendations**

|  |  |  |
| --- | --- | --- |
| **Recommendations** | **Responsible Person/Entity** | **Time frame** |
| Provide project/program specific recommendations. Recommendations should be specific and within the authority of the nominated entity and person responsible for carrying them out., | Include the name of the entity responsible for acting and for monitoring and reporting. | Include the time frame |
|  |  |  |
|  |  |  |

**Appendix 1**

**Performance Rating Scale and Methodology**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Overall Score**  **(same thresholds for all sub-ratings)** | ≥0.90 & =1 | < 0.90 & ≥0.60 | <0.60 & ≥0.35 | <0 & >0.35 |
| **Overall Rating** | **Highly Successful** | **Successful** | **Partly Successful** | **Unsuccessful** |
| **Relevance** | | | | |
| **Sub-rating** | **Highly Relevant** | **Relevant** | **Partly Relevant** | **Irrelevant** |
| Relevance of Development Objective | The project Purpose remained fully aligned with the Bank’s and Country’s development strategies | The project purpose was largely aligned with the Bank’s and Country’s development strategies | The project purpose was not aligned with one of the following: (i) Bank’s strategy (ii) Country’s development strategies | The project purpose was not aligned with any one of the following: (i) Bank’s strategy (ii) Country’s development strategies |
| Coherence between outputs and outcomes | The outputs contributed directly to the achievement of outcomes | The outputs largely contributed to the achievement of outcomes | The outputs contributed partly to the achievement of outcomes | The outputs did not contribute directly to the achievement of outcomes |
| Relevance of Project Design | From approval to closure, the design was highly conducive to achieving the project results | From approval to closure, the design was consistently conducive to achieving the project results | From approval to closure, the design was largely conducive to achieving the project results | From approval to closure, the design was not conducive to achieving the project results |
| **Effectiveness** | | | | |
| **Sub-rating** | **Highly Effective** | **Effective** | **Less Effective** | **Ineffective** |
| Outputs | ≥ 0.90 or more of the targets is being met | 0.60 ≤ outputs *<* 0.90 of the targets is being met | 0.35 ≤ outputs *<* 0.60 or more of the target is being met | Less than 0.35 of the target outputs is being met |
| Outcomes | ≥ 0.90or more of the target is being met | 0.60 ≤ outcomes *<* 0.90 or more of the target is being met | 0.35 ≤ outcomes *<* 0.60 or more of the target is being met | Less than 0.35 of the target outcomes is being met |
| Net effect of the project (as compared with existing or constructed counterfactual) and other Project externalities (unintended consequences positive, negative, or specific problem solved/created) | The project outputs contributed more than expected to the project objectives (including positive externalities) | The project outputs directly contributed to the project objectives as planned | The project outputs partly contributed to the project objectives as planned | The project outputs did not contribute to the project objectives as planned (including negative externalities) |
| **Efficiency** | | | | |
| **Sub-rating** | **Highly Efficient** | **Efficient** | **Less Efficient** | **Inefficient** |
| Time | <6 months delay | 6-12 months delay | 12-18 months delay | * >18 months delay |
| Cost | Less than 10% variation | Less than 40% variation | Less than 65% variation | More than 65% variation |
| **Sustainability** | | | | |
| **Sub-rating** | **Most Likely** | **Likely** | **Less Likely** | **Unlikely** |
| Technical and Financial Soundness of Project Results | The project has put in place robust mechanisms for technical and financial sustainability to ensure continued flow of benefits | The project has put in place enough mechanisms for technical and financial sustainability to ensure continued flow of benefits | The project has put in place some mechanisms for technical and financial sustainability to ensure continued flow of benefits | The project has not put in place any mechanisms for technical and financial sustainability to ensure continued flow of benefits |
| Beneficiary commitment, including supportive legal/regulatory framework and socio-political/stakeholder support | The project has been very effective at involving all the relevant stakeholders and there is a strong sense of ownership amongst the beneficiaries | The project has been effective at involving all the relevant stakeholders and promoting a sense of ownership amongst the beneficiaries | The project has involved only a small number of stakeholders and there is limited ownership amongst the beneficiaries | The project has not been effective in involving relevant stakeholders and there is no sense of ownership amongst the beneficiaries |
| Institutional Sustainability | The project was critical in building institutional capacity in the concerned sector/area of intervention | The project significantly contributed to building institutional capacity in the concerned sector/area of intervention | The project marginally contributed to building institutional capacity in the concerned sector/area of intervention | The project did not contribute to building institutional capacity in the concerned sector/area of intervention |
| Resilience of the project results to exogenous factor | The environmental and social management (ESMP) plan has been implemented in a timely and satisfactory manner. | The environmental and social management (ESMP) plan has largely been implemented in a timely and satisfactory manner. | The environmental and social management (ESMP) plan has been implemented with major delays and not in a fully satisfactory manner. | The environmental and social management (ESMP) plan has not been implemented |

**Appendix-2**

**Rating Matrix**

|  |  |  |  |
| --- | --- | --- | --- |
| **Core Criteria** | **Sub-Criteria** | **Methodological Approach (Sub-Questions)** | **Score 0-1** |
| **1. Relevance The assessment of relevance covers both the relevance of  project objectives and design to achieve those objectives.** | Consistency of project objectives with country overall development strategy, with the beneficiaries’ needs and with the IsDBG’s Strategy | 1.       To what extent are the objectives in line with the country’s development priorities and strategies? |  |
| 2.       To what extent are the objectives consistent with the end-beneficiaries' needs? |  |
| 3.     To what extent are the objectives in harmony with the IsDB’s strategy (vision, strategic thrusts, cross-cutting goals, main pillars)? Has the project contributed to IsDB corporate cross-cutting goals: (reverse linkages; promotion of the Islamic Finance Industry; intra-OIC trade and economic integration)? |  |
| Relevance of Project Objectives and Coherence between outputs and outcomes (including the modified ones):  *It assesses the extent to which the project’s objectives are clearly stated and focused on outcomes rather than outputs. Also, the realism of intended outcomes in the country’s current circumstances.* | 1.       Are the project’s objectives clearly stated and focused on outcomes as opposed to outputs? |  |
| 2.       Was the target end-beneficiary group properly selected? |  |
| 3.       How realistic are the objectives and intended outcomes given the country’s current circumstances? |  |
| Relevance of the design at entry, this includes technical, financial and development related design. *It assesses the relevance of the technical options and solutions adopted, to the beneficiaries needs. If applicable; relevance of the design at closing (including the modifications) is also assessed.* | 1.       To what extent did the project design adopt the appropriate solutions to the identified problems? (It is an assessment of the internal logic of the operation -the results chain- and the validity of underlying assumptions) |  |
| 2.       Were the project’s financing arrangements appropriate to meet project objectives and country needs? |  |
| 3.       Is the design still relevant to the circumstances prevailing at the time of the evaluation? |  |
| 4.       Were the modifications to the project design (if any) during implementation appropriate and timely for the beneficiaries needs? |  |
|  |  | Average Score in Percentage: |  |
| **2. Effectiveness The assessment of effectiveness assesses the extent to which the project has attained its objectives.** | *Achieved project outputs and outcomes compared to planned targets.* | 1.       Were the project inputs fully utilized to generate the outputs? |  |
| 2.       Did the project realize its planned activities (including the modified ones)? |  |
| 3.       Did project activities lead to the desired outputs (as intended in the results chain – and whether the assumptions materialized)? |  |
| 4.       To what extent did the project outputs lead to the achievement of the intended outcomes (as planned in the results chain)? |  |
| Net effect of the project *(as compared with existing or constructed counterfactual) and other Project externalities (unintended consequences positive, negative, or specific problem solved/created)* | 1.       To what extent did the Project achieve its Goal / Overall Objective compared to expectations? |  |
| 2.      Are the achievement of Project Goals/ Overall Objective a direct result of the project’s outcomes (counterfactual analysis)? (*Analyze factors other than the project which have contributed and/or hindered the effectiveness of the project)* |  |
|  |  | Average Score in Percentage: |  |
| **3. Efficiency**  **The assessment of efficiency assesses the extent to which the project has converted its resources economically into results.** | Cost- benefit Analysis of the project *(Did the benefits of the project (achieved or expected to be achieved) exceed project cost?)* | 1.       Re-estimated Financial and/or Economic rates of return (FIRR; EIRR), (did they exceed the planned or sector threshold?) |  |
| 2.       Did the project experience delays or early delivery and what was their effect on costs and benefits?\* |  |
| 3.       Are the outputs achieved fully utilized by the intended beneficiaries?\* |  |
| Cost Effectiveness  *(Were the benefits of the project achieved at least cost?)* | 1.       Were the project activities and outputs delivered in a timely manner - (timeliness)? And were they achieved according to original time frame? |  |
| 2.       Were the Outputs realized with a least cost (in comparison with similar projects and/or programs funded by the Government/other donors in the recipient country)? |  |
|  |  | Average Score in Percentage: |  |
| **4. SUSTAINABILITY The assessment of sustainability evaluates the extent to which the project can cope with risks.** | *Technical and Financial, soundness of the project results (including O&M facilitation, availability of recurrent funding, spare parts, workshop facilities etc.)* | 1.       Has there been an adequate O&M system to run the project facilities? |  |
| 2.       To what extent is the operating body of the project able to leverage the financial resources (budgetary, donations, etc.) to sustain the project operation after its completion? |  |
| 3.       Is there sufficient technical expertise and training to operate, maintain and to regularly service all the facilities of the project? |  |
| *Beneficiary commitment, including supportive legal/regulatory framework and socio-political/stakeholder support* | 1.       Is there enough local ownership of the end-beneficiaries of the project’s outputs? |  |
| 2.       To what extent are the beneficiaries committed to contribute to the sustainability of the project outcomes on the long-term (including by paying regular fees and by setting-up local organizations to manage the facilities if applicable)? |  |
| 3.       To what extent are the domestic laws / policies / regulations, and the institutional and national/international context conducive to maintaining the results of the project? |  |
| *Institutional sustainability (organizational and management effectiveness)* | 1.       Are there appropriate institutional arrangements to ensure the long-term sustainability of the project? |  |
| 2.       Does the authority in charge of the operation of the project have the necessary capacity to adapt to any changes and challenges? |  |
| *Resilience of the project results to exogenous factor* | 1.       Are there any other social/cultural/political challenges that are hindering/are likely to hinder the developmental outcomes of the project? |  |
| 2.       Is there any concern for a lack of consideration for the socially disadvantaged groups, such as women, youth and the poor, that is hindering/or is likely to hinder the developmental outcomes of the project? |  |
| 3. Are there any environmental concerns (or lack of safeguards) that would jeopardize the overall sustainability of the project, and if so, are there necessary steps in place to tackle it? |  |
|  |  | Average Score in Percentage: |  |

**Annexes**

1. Results-Based Logical Framework with actual achievement of outcomes and outputs against targets
2. Map of the project location(s)
3. List of PIASRs with their rating prepared during implementation
4. Integrated Quality Assurance Framework (IQAF) Overall Score Summary
5. Organizational structure for project implementation
6. Detailed Project cost and financing plan (if applicable)
7. Detailed Planned versus actual implementation schedule (if applicable)
8. Detailed Planned versus actual procurement plan (if applicable)
9. Details of disbursements from different sources of financing (if applicable)
10. Summary of financial and economic analyses at completion and re-assessment of EIRR and FIRR (if applicable)
11. Main assumptions of re-assessment of FIRR and EIRR (if applicable)
12. List of missions carried out at various stages including at identification, preparation, appraisal, supervision, and PCR (with dates, number of persons, composition of mission, staff days)
13. List of supporting documents reviewed
14. List of persons met
15. Photographs of the Project
16. Any other information

1. [NB: The Bank’s-prepared PCR demonstrates evidence of accountability to the B.E.D.’s shareholders by accounting for the use of development funds entrusted to the Bank]. [↑](#footnote-ref-1)
2. [NB: The Bank’s-prepared PCR demonstrates evidence of accountability to the B.E.D.’s shareholders by accounting for the use of development funds entrusted to the Bank]. [↑](#footnote-ref-2)