Terms of Reference for BCC2024-002 Benchmarking Decentralization and Operational Efficiency of Multilateral Development Banks

|  |
| --- |
| **Objective of the Assignment** |
| The objective of this assignment for the consultant is to benchmark the operational efficiency and cost structure from field presence in other Multilateral Development Banks (MDBs) and to document the lesson learned and recommendations. |

|  |
| --- |
| **Scope of Services, Tasks** |
| 1. Review relevant literature and documents related to decentralization in MDBs. 2. Develop a methodology for benchmarking decentralization experiences. 3. Collect and analyze data through a combination of interviews, surveys, and document reviews. 4. Benchmark the selected three MDBs (IaDB, AfDB, ADB) based on predetermined key performance indicators on operational performance and cost efficiency. 5. Prepare a comprehensive benchmarking report specifically focused on data comparison on selected three MDBs (IaDB, AfDB and ADB). |

|  |  |
| --- | --- |
| **Expertise Required** | |
| **Academic qualifications** | * Master’s degree in economics, Business Administration, Development Studies, Social Sciences or relevant field relevant disciplines. |
| **Languages** | * English (mandatory) * French (preferable) * Arabic (preferable) |
| **Required Experience** | * 5 years’ experience in development project management preferably in International Development Institutions. * Experience and Skills in Monitoring & Evaluation, with specific experience in project design and project management. * Previous assignments working with Development Finance Institutions is essential. * The consultants must possess experience in strategies and procedures, and coordination with partners for development assistance in a multilateral development Bank. |
| **Job specific competencies** | * International and Multicultural Collaboration * Drive for Results * Stakeholder Management / Client Orientation * Teamwork * Development Project Finance * International Development Cooperation * Project Management |

|  |  |
| --- | --- |
| **Supervision Arrangement** | |
| **Consultancy Assignment Duration** | The consultant is expected perform the following tasks starting from February 2024 for a period of not less than 1 month and not exceeding 3 months. |
| **Location** | Virtual, with possibility of having physical work arrangement at IsDB Headquarters in Jeddah, Saudi Arabia, or in one of IsDB Regional Hubs offices |
| **Business Travel requirements** | Business Travel as per requirement to conduct data collection and interview with relevant stakeholders. Total number of days for travel during this assignment should not exceed 20 (twenty) calendar days. |
| **Reports to** | The Director General, Country Programs |
| **Hours of work** | Not applicable. This is an output-based assignment. On exceptional basis, business travel outside working days and office hours is required. |

|  |  |
| --- | --- |
| **Counterpart Support and Remuneration** | |
| **Counterpart Support** | Whenever the physical work arrangement is required, IsDB will provide office access, space, and office equipment including laptop during assignment duration, either at IsDB Headquarters in Jeddah, Saudi Arabia, or in one of IsDB Regional Hubs offices |
| **Remunerations** | USD 58,500, exclusive of Business Travel Cost during assignment. |
| **Allowances** | Not applicable. |

|  |  |
| --- | --- |
| **Evaluation Criteria** | |
| **Academic Qualification** | 10 Points |
| **Relevance of assignment** | 40 Points |
| **Adequacy for Assignment** | 30 Points |
| **Competencies** | 10 points |
| **Interview of the consultant** | 10 points |
| **Procurement Method** | Quality Base Selection |
| **Consultancy type** | Individual |

|  |  |
| --- | --- |
| **Expression Of interest (EOI)Submission** | |
| **Deadline for Submission** | **29th January 2024** |
| **EOI Submission** | EOI Submission - BCC2024-002 Benchmarking Decentralization and Operational Efficiency of Multilateral Development Banks [f5c0e470.isdb.org@emea.teams.ms](mailto:f5c0e470.isdb.org@emea.teams.ms) |
| **For Queries** | General - BCC2024-002 Benchmarking Decentralization and Operational Efficiency of Multilateral Development Banks [a52b433a.isdb.org@emea.teams.ms](mailto:a52b433a.isdb.org@emea.teams.ms) |
| **SAP ARIBA registration (Mandatory)** | <http://isdb.supplier.mn2.ariba.com/ad/selfRegistration/> |

Annexure: EOI template