**Invitation for Expression of Interest**

*Date 27/03/2024*

**Hiring a National Individual Consultant to Support Executing Agencies in implementing the procurement plan of three projects in the Republic of Uzbekistan**

The Bank is seeking the services of a local individual procurement consultant to support the Ministry of Preschool and School Education (MoPSE), Ministry of Economy and Finance (MoEF), Committee for Roads (CFR) of the Republic of Uzbekistan and build their capacity to undertake key procurement activities to kick-start their relevant IsDB funded projects in Uzbekistan.

The Terms of Reference (TOR) of the consultancy position is attached with this IEOI and can also be obtained by emailing [arkenzhegulov@isdb.org](mailto:arkenzhegulov@isdb.org) (cc: [svalijonbekova@isdb.org](mailto:svalijonbekova@isdb.org)). IsDB will select and engage the Consultants in accordance with the IsDB Corporate Procurement Policy.

The assignment will commence from 10th May 2024 and duration of the engagement is expected to be until April 2025, through intermittent engagement.

Applicants who wish to submit an EOI with proposal should complete the EOI Form in Annex-II or obtain the template by writing to [arkenzhegulov@isdb.org](mailto:arkenzhegulov@isdb.org) (cc: [svalijonbekova@isdb.org](mailto:svalijonbekova@isdb.org)) and submit it to the IsDB by email to the following authorized representatives of IsDB by **15th April 2024**:

Arman Kenzhegulov

Administrative Assistant

Regional Hub of Almaty

Islamic Development Bank

Email: [arkenzhegulov@isdb.org](mailto:arkenzhegulov@isdb.org)

Phone: +7 727 2727000

**Encl.:**

**Annex-I:** Terms of Reference (attached separately)

**Annex-II:** EOI Form

**Annex-II: Expression of Interest (EOI) by Applicant**

**Hiring a National Individual Consultant to Support Executing Agencies in implementing the Procurement Plan of three projects in the Republic of Uzbekistan**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Arman Kenzhegulov**

Administrative Assistant

Regional Hub of Almaty

Islamic Development Bank

Email: [arkenzhegulov@isdb.org](mailto:arkenzhegulov@isdb.org) / [svalijonbekova@isdb.org](mailto:svalijonbekova@isdb.org)

Phone: +7 727 2727000

I have carefully read your Invitation for Expression of Interest for the captioned assignment/project and find the Terms of References (TOR) and Scope of Work match my skill mix and experiences for providing the services required in the TOR. I would like to express my interest being considered for the Shortlist. I understand that IsDB does not have an obligation that I must be shortlisted.

I have attached to this EOI supporting documents highlighting the relevant expertise and experience for your consideration. Some of the key information is highlighted below:

1. **Personal Profile** :

|  |
| --- |
| Nationality:  Date of Birth:  Permanent Address:  Phone No.:  Email: |

1. **Qualification of the Consultant:**

*Notes to consultant: Please indicate all relevant qualifications and professional accreditations that make you suitable for the assignment. Indicate relevant qualification, place from where the qualification was obtained, year etc]*

1. **Past Consultancy Assignment References**

*[Notes to consultant: Please select most relevant consultancy assignments you have recently completed to demonstrate your technical qualifications and experience. ]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Period | Client | Project | Country | Your role (As lead consultant or as member of a team?) | Value of the  Contract |
|  |  |  |  | *Can elaborate further below* |  |
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1. **Methodology and Work Program to Deliver the Assignment**

*[Notes to consultant: Please outline within a maximum of 2 pages on methodology you will adopt to deliver the assignment, including key steps, processes, and activities that you will undertake to achieve the consultancy assignment objectives. Also indicate any sub-consultants you will engage to support engineering aspects of the assignment and their specialization and experience. Also provide a timeline/ work program for delivery of assignment objectives in line with the TOR requirements, indicating breakdown of key activities with milestones.}*

1. **Eligibility Declaration**

I, the undersigned, certify to the best of my knowledge and belief:

I have read terms of reference (TOR) and Scope of Work (Appendix A), for this assignment.

I confirm that the project references submitted as part of this EOI accurately reflect the experience of myself.

I confirm that I have never been convicted of an integrity-related offense or crime related to theft, corruption and fraud.

I understand that any misrepresentations that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, in accordance with IsDB’s Integrity and Anti-corruption Policy.

I shall be available for the assignment as per the requirements

1. **Attach CV of the Consultant**