ISLAMIC DEVELOPMENT BANK

PhD SCHOLARSHIP PROGRAMME

ELIGIBILITY CHECK-LIST
(For 3-YEAR Ph.D. STUDY)

<table>
<thead>
<tr>
<th>Name</th>
<th>Nationality</th>
<th>Field of Study</th>
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Please make sure that you meet all the criteria of the programme listed hereunder. Application will not be considered eligible failing to meet any of the criteria.

*(Failing to tick the appropriate box in each of the following items may lead to cancellation of your application)*

1. My age is not over 35 years
   - Yes
   - No

2. I have an M.Sc. degree in the field of my research proposal in science and Technology related to or listed under the programme
   - Yes
   - No

3. My academic background and grades are at least ‘very good”
   - Yes
   - No

4. I have minimum of 2 years of post-Masters degree research/work experience in the field of my proposed research project
   - Yes
   - No

5. My proposed research/study is toward development of my country/region and I can demonstrate its scientific and development relevance in my research Proposal
   - Yes
   - No

6. I have proven proficiency in English/French or both languages
   - Yes
   - No

7. My application is nominated by my institution and the concerned section of the application form is signed and stamped by the Head of the institution
   - Yes
   - No

8. Have declined or not availed any IsDB scholarship awarded to me before
   - Yes
   - No

9. My spouse is currently availing an IsDB PhD scholarship
   - Yes
   - No

*Please do not detach this page from the Application Form!!!
Write in BLOCK LETTERS and use only the space available for each information item, and do not use any separate sheet. Your application is assessed on point system, so if you knowingly leave any item/part incomplete or ignore given instructions, you may lose either points or your application be considered ineligible.

A. THE APPLICANT

1. Name in full: Mr/Mrs/Ms________________________________________
   (circle appropriate title)

2. Date and Place of Birth________________________________

3. Religion_________

4. Nationality: Present______________________; at birth:______________________
   (As proof of nationality - birth certificate or passport copy - must be submitted)

5. Marital Status (please circle as appropriate): Single Married Divorced Widow
   Number of Children_________ Age range of children ________________________________

6. Home address:___________________________________________________________
   Town/City: _____________________ Postal Code_______ Country __________
   Telephone (with country and city codes) ________________________________
   Fax_________________________________ e-mail: __________________________
   (Correspondence with you will be mainly by e-mail, so you must have an e-mail address)

7. Alternative Contact: (name, relationship, address, tel/fax. and e-mail): _____________________________

B. ACADEMIC BACKGROUND

1. M.Sc Study: Degree obtained________________________________________
   Name of University: ________________________________ Country:____________
   Town/City: _____________________ Field of study: _________________________
   Length of study: _______ years
   Date of graduation: ________________ Grade/GPA obtained __________
   obtained Grade/GPA stands as Excellent □ Very Good □ Good □
   Masters’ Thesis title: ____________________________________________
   Field: __________________________ Year approved: _______ Published. (Yes/No)______

2. Bachelor study: Degree obtained ________________________________
Name of University: __________________________________________
Town/City: ____________________________________ Country __________
Field of study: ___________________________ Length of study: ________ years
Date of graduation: _______________________ Grade/GPA __________________________
onobtained Grade/GPA stands as Excellent ☐ Very Good ☐ Good ☐

3. Scholarship awarded for any of the above programmes/studies: Yes/No, if Yes,
Name of the Scholarship __________________________________________
Programme/Study __________________________________________

4. Language Proficiency (you must tick/cross all the columns, as relevant):

<table>
<thead>
<tr>
<th>Language(s)</th>
<th>Reading</th>
<th>Writing</th>
<th>Speaking</th>
<th>Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
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<td>French</td>
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<tr>
<td>Other</td>
<td></td>
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Note: In case of mentioning of holding certificate, a copy must be attached. Placement at the university accepted by IsDB will be cleared only based on language proficiency on the medium of language of the university. If selected, you must arrange to produce an internationally recognized language proficiency certificate, such as IELTS, TOEFL, etc.

C. PROFESSIONAL BACKGROUND

1. Name of Institution/Organization where you work now

(Please do not use abbreviations)
Type: Academic ☐ Research ☐ Public/Private ☐ Govt. Organization ☐
Town/City___________________ Province/State: ______________________
Telephone (with country and city codes): ______________ Fax: ______________
E-mail: __________________________ working since ______________

Your current position: __________________________

Level of the position: Junior/Assistant ☐ Mid-level ☐ Senior ☐

2. List previous employments, if any

i. Name of institution________________________
Address: ______________________________________
Type of institution________________ Position________________
Field/Type of work________________ Duration________________

ii. Name of institution________________________
Address: ______________________________________
Type of institution________________ Position________________
Field/Type of work________________ Duration________________
3. Total years of experience in your field of study: _________________________ years
   (Evidence of research/work experience must be submitted)

4. Extra curricular activities______________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________

D. PLAN OF STUDY AND RESEARCH PROPOSAL

1. Your current area or field of expertise: ________________________________________________

2. The field of your research proposal? ________________________________________________
   (Research proposal must be related to your academic background and current area of expertise)

3. Title: ____________________________________________________________________________

4. Objective: (write below, not in a separate sheet, one brief paragraph on the development relevance of your research to the needs of the country/region)
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________

5. Admission Offers: Yes ____ No _____ If yes, furnish the following information:
   University____________________________________________________________
   Department/Faculty_____________________________________________________
   Place/Country___________________________________________________________
   (Copy of offer/ acceptance letter, as mentioned above, must be submitted herewith)

   Note: An admission offer mentioned here is not an automatic choice for you to commence the programme by this admission. It will be subject to meeting the admission/university criteria. Also, if awarded, the scholarship requires you to commence the research/study from the beginning rather than for completion that you have already commenced with other funding.
E. NOMINATION / ATTESTATION BY THE HEAD OF YOUR INSTITUTION

The applicant is hereby nominated for IsDB PhD Scholarship Programme. On award of the scholarship to the applicant, we declare to abide by the following:

1. He/she shall be facilitated with study leave for the duration of study/research;
2. He/She shall be regarded as an active employee and continue to receive salary/allowance(s) during the said study leave;
3. His/her study leave duration will be counted within the length of service and will maintain the seniority for entitlement to promotion, etc.;
4. On return, his/her new degree/research outcome will be recognised and every effort will be made to fully utilize his/her enhanced knowledge and expertise.

Name/Title of Head/Director of your institution: ________________________________

Signature: __________________________ Date: __________________________

Official Stamp:

F. DECLARATION OF THE APPLICANT

I hereby solemnly declare that all information given in this application is complete and correct.

______________________________  ______________________________
Signature                                      Date
G. HOW TO APPLY

1. **Submit one (1) copy of each required documents below** (tick if you have them and have included them in your package):

   1.1 Application Form

   1.2 Curriculum vitae or CV

   1.3 Copies of B.Sc. degree and transcript

   1.4 Copies of M.Sc. degree and transcript

   1.5 Two (2) Passport-size pictures (put in a transparent/plastic pouch)

   1.6 Proof of nationality (birth certificate/relevant pages of passport)

   1.7 Language certificate or test score (if any)

   1.8 Copies of work experience certificate

   1.9 Letter or evidence of pre-admission (if any)

   □ Yes □ No

2. **Organize your documents** so that each item is separated by a white/colour separator. Clip or staple, number them (1.1 - 1.9) and write the titles as above on the separators. If any item is missing, your application will be considered as ineligible.

3. **If any of your documents are not in English, French or Arabic, please have them translated or describe the content(s) briefly in English/French. Failing to submit the English/French translation will be considered non-recognition of the document and may lead to cancellation of your application due to not meeting the eligibility criteria.**

4. Keep a copy of the completed application form along with the above documents you are attaching with the application form. You may be asked to send these documents once again.

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**Important Note**

- **This Application form is the first information sheet to assess your eligibility as a candidate for the programme. If you are found eligible and qualify for the next phase selection process, you will be asked to send another set of documents.**

- **You will be contacted only if you qualify for the next phase. No other letter/intimation will be given to you if you do not qualify for the next phase.**
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PhD SCHOLARSHIP PROGRAMME

DOCUMENTATION FOR 2nd PHASE REVIEW

<table>
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1. **CV – ACADEMIC PROFILE ONLY – ONE PAGE**
   with details of subjects taken and grades obtained. Name three references with e-mail address.

2. **CV – PROFESSIONAL PROFILE – ONE PAGE**
   with details of professional training (not language training), conferences/seminars attended, awards, professional membership, etc.

3. **FINAL TRANSCRIPT OF BACHELOR DEGREE – ONE PAGE**

4. **FINAL TRANSCRIPT OF MASTER DEGREE – ONE PAGE**

5. **ABSTRACT OF THE RESEARCH PROPOSAL – ONE PAGE**
   Indicate in more detail the area in which the research will be conducted and the key issues that you want to examine.

6. **ESSAY ON THE RESEARCH PROPOSAL – ONE PAGE**
   Indicate in plain words to show development relevance of your project to the country/region and the benefit it will bring.

7. **ONE PAGE LIST OF PUBLICATIONS, if any (mandatory for Post-Doc)**
   Indicate impact factor for each publication and list only the major publications to accommodate your list in one page.

**NOTE:** (i) BY THE ABOVE LIST, YOU WILL SUBMIT IN TOTAL A 8-PAGE DOCUMENT WITH THIS COVER PAGE. PLEASE SEND ALL THE ABOVE DOCUMENTS BY E-MAIL AS ONE DOCUMENT/FILE ONLY.

(ii) PLEASE DO NOT SEND ANY OTHER DOCUMENTS WITH THIS. IF NECESSARY THE REVIEWER WILL CONTACT YOU TO SUBMIT ANY DOCUMENTS THAT THE REVIEWER MAY NEED.