



ISLAMIC DEVELOPMENT BANK

**Nationally Determined Contribution (NDC) Partnership Climate
Action Enhancement Package (CAEP) - Lebanon**

**Terms of Reference for Consultancy Services to Develop
a Resource Mobilization Strategy to Initially Secure Seed
Capitalization from Public and Multilateral Sources**

April 2020

Terms of Reference

1. BACKGROUND

In 2020, Lebanon will be submitting its updated Nationally Determined Contribution (NDC) to the United Nations Framework Convention on Climate Change (UNFCCC). In its initial NDC, the country had committed to unconditionally reduce Greenhouse Gas (GHG) emission by 15% and conditionally reduce by 30% with international support, compared to the Business As-Usual (BAU) scenario in 2030. with focus on key sectors (Energy, industrial processes and other product use, agriculture, land-use, land-use change and forestry, and waste). The Government of Lebanon had committed in Copenhagen in 2009 to reach 12% renewable energy by 2020, and the National Renewable Energy Plan 2016-2020 had set the individual targets for the different renewable energy technologies needed to reach this target. Its subsequent update(s) will aim and match the Nationally Determined Contribution (NDC) renewable energy target.

To accelerate NDC implementation through accessible and affordable finance instruments for both the public and private sectors, as well as provide needed technical assistance to various entities ensuring bankable projects, Lebanon is proposing to create a “Lebanon Green Investment Facility - LGIF”. The facility will focus on sectoral measures contributing to lowering greenhouse gas emissions (energy, transport, waste, forestry, agriculture, industry etc.) and increasing resilience (energy, water, forestry, agriculture, health, tourism, coastal cities, infrastructure, disaster risk reduction).

The LGIF will primarily target non-state actors, such as the private sector. The private sector involvement in low emission and resilience projects will be crucial to bring about transformational change which is why it is a primary target for the LGIF. Moreover, earmarked funds for NGOs, universities and other groups may be part of the LGIF's architecture to ensure a whole-of-society approach. Their applications regarding research and development could benefit from co-grants under the LGIF, as well as technical assistance for trainings and awareness.

In this context, the Government of Lebanon, through the Ministry of Environment, which is heading the NDC Committee, applied to NDC Partnership for its NDC revision support through the Climate Action Enhancement Package (CAEP). The CAEP aims to deliver targeted, fast-track support to countries to enable them to increase their ambition and accelerate the implementation of their NDCs.

The Islamic Development Bank (IsDB) and the World Bank are Implementing Partners (IP) to the NDC Partnership and will be jointly supporting Lebanon in creating and operationalizing the LGIF.

2. OBJECTIVES

In order to respond to the request of the Ministry of Environment of Lebanon, the Islamic Development Bank would like to engage the services of a Consultant/Consultancy Firm for the development of a resource mobilization strategy of the LGIF to initially secure its seed capitalization from public and multilateral sources, including the assessment of how much it will cost to operationalize the Facility.

The objectives of the consultancy service are to:

- Assess the cost of operationalization of the LGIF.
- Develop a resource mobilization strategy of the LGIF.

3. SCOPE OF CONSULTANCY SERVICE

The consultancy service will cover the following:

- 3.1. Review the design of the governance structure of the Facility including its administrative configurations, leadership and reporting arrangements, and the different committees involved in its governance, and assess cost implications.
- 3.2. Hold consultations with the relevant stakeholders including from the government side, commercial banks and the demand side, i.e. the private sector, NGOs, universities and other groups, to assess the financial and technical assistance needs for sectoral measures contributing to lowering greenhouse gas emissions and increasing resilience.
- 3.3. Hold consultations with relevant government departments and representatives of technical and financial bilateral and multilateral partners to assess the availability of resources for LGIF capitalization and requirements for access to such resources.
- 3.4. Draft the resource mobilization strategy.

4. CONSULTANT PROFILE

- 4.1. The consultant(s) should be a highly qualified individual with at least fifteen years' experience in the development sector, preferably in fundraising, resource mobilisation or partnership building, with preferably exposure to climate change strategies, climate finance and relevant sectors. Proven skills and experience in the following areas are essential:
 - a) Experience on climate finance, public financial management and project development and management and technology transfer;

- b) Demonstrate proven experience on financial resource mobilization activities with government departments, funding institutions and non-governmental organizations;
- c) Knowledge of Green financing, such as green bonds, private sector resource mobilisation and climate finance;
- d) Experience in policy analysis, advice and capacity development related to climate and/or development finance, and public policy/finance/budget management;
- e) Good knowledge of Lebanon's climate change policies and the Nationally Determined Contribution (NDC) under the Paris agreement.
- f) Experience in coordination with national counterparts, partners or donors;
- g) Experience in institutional and skill-based capacity development is an advantage;
- h) Experience working with a cross-section of stakeholders, including senior government officials at national and state level;
- i) Experience in the usage of computers and office software packages;
- j) Ability to work under pressure and time constraints Excellent verbal and written skills in English. Knowledge of Arabic is an added advantage.

4.2. **Education:** Minimum of a MA/MSc. or equivalent in, International Development Studies, Geography, Environment Studies, Climate Change, Economics, Public Policy or relevant Finance background.

5. IMPLEMENTATION ARRANGEMENTS AND DELIVERABLES

a) Reporting:

- The Consultant will report to the appointed Task Leader (TL) from the Islamic Development Bank.
- Bi-weekly calls will be organised by the Consultant, involving the TL, the Ministry of Environment, the World Bank and other concerned parties to the Task. The objective of the calls is to report progress, discuss pending issues and next steps.
- Additional meetings could be called by the TL if this is deemed necessary.

b) Trips:

- The consultant, if internationally recruited, will visit Lebanon (10 days) and participate in the inception workshop which will be the first opportunity for stakeholder consultation, to be organized by the Ministry of Environment, IsDB and the World Bank.
- The consultant will have a second and final mission in the country, to present the draft resource mobilization strategy, eventually participating in the second workshop to be organized in the framework of the operationalization of the LGIF.

c) **Timeline:**

It is envisaged that the assignment will run for **22 weeks** after the signature of the contract. First deliverable (“inception report”) should be submitted **four (4) weeks** upon signing of contract.

d) **Location**

The assignment is expected to be mainly undertaken on a desk basis, with only two missions to Lebanon (15 to 20 days total) to be scheduled. During the mission in Lebanon, the consultant will be based at the Ministry of Environment.

e) **Main Deliverables:**

The main deliverables of the consultancy service expected from the consultant of this assignment are:

- i. An **Inception Report** structured into Introduction, Objective, Scope and expected outcomes, Proposed methodology, Key activities, Inputs and sources of data /information, timeline for deliverables).
- ii. **1st Intermediate Delivery** will consist of a Report on the assessment of LGIF administrative costs, following consultation and design of the governance structure of the Facility.
- iii. **2nd Intermediate Delivery** will consist of a Report on the consultations with relevant stakeholders on the financial needs and potential sources of funding available for LGIF capitalization.
- iv. **Draft strategy Report:**
 - The consultant will prepare a draft resource mobilization strategy document. The intermediate reports should be attached as appendix to the draft report.
 - The Consultant will submit a power point presentation on the task and the outcomes.
- v. **Final strategy Report:**
 - The consultant will prepare a final resource mobilization strategy document following comments from the TL, the Ministry of environment, IsDB and World Bank.
- vi. All deliverables shall be prepared in English and data and information gathered in the course of this exercise, and scanned versions of hardcopy documents are to be submitted in soft version to the TL.

6. BUDGET AND REMUNERATION

The contract budget involves the following parts:

- i. Consultancy fees for the assignment are fixed with a Lump Sum Amount of USD 50,000 for the Consultant.
- ii. Travel and accommodation expenses of the consultant for country mission will be booked or refunded based on actual costs incurred in

accordance with IsDB Travel Policy. No additional per-diem is envisaged. The consultant is responsible for covering the costs of her/his stay during the missions. (Please be informed that as per IsDB policies, IsDB will only reimburse the economy class travel tickets, for trips made by the consultant for the assignments agreed upon in the contract. In case the consultant would like to travel on an upper class, she/he must cover the price difference).

- iii. The terms and conditions of the payment shall be based according to deliverables:

Deliverable	Payment Plan
Inception Report	15%
1 st and 2 nd Intermediate Deliveries	35%
Draft Strategy Report	35%
Final Report	15%

- 6.1. You may address any technical clarifications needed or general information inquiries to the Bank to Dndiaye@isdb.org and Bbadmos@isdb.org.

Deliverables	Week																					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Inception Report	█	█	█	█																		
1 st Intermediate Report						█	█	█	█	█												
2 nd Intermediate Report												█	█	█	█							
Draft Strategy Report																	█	█	█			
Final Strategy Report																					█	█