

Terms of Reference (ToR)
for
Hiring a Part Time Medical Doctor for Regional Hub Indonesia

The Islamic Development Bank (IsDB) is a multilateral development bank (MDB), working to improve the lives of those we serve by promoting social and economic development in Member countries and Muslim communities worldwide, delivering impact at scale. We provide the infrastructure to enable people to lead better lives and achieve their full potential.

IsDB Regional Hub of Indonesia invites application from qualified and suitable medical doctor to extend medical support to Head of Administration (HoA) Regional Hub of Indonesia in following:

- Medical providers claims,
- Medical reimbursements,
- Pre-employment medical checkup,
- Periodic medical checkup,
- Sick leaves,
- Attend to medical issues and provide consultation for RH's staff whenever needed,
- Provide advice to staff and their dependents regarding local contracted medical provider,
- Provide preventive medical programs (CPR training, vaccination program, awareness medical program, healthy lifestyles—etc.).

Note: Kindly be informed that this is not a regular position in IsDB and the contract will be a part time weekly visit for 2 hours to Regional Hub of Indonesia.

Payment: The successful medical doctor will be paid a monthly payment as per the IsDB policy.

Interested and suitable candidates with relevant experience are advised to submit application along with updated CV via E-mail to the attention of the Requester at cgoindonesia@isdb.org, cc: syusup@isdb.org by Friday, 12 November 2021 at 5 PM Jakarta time.